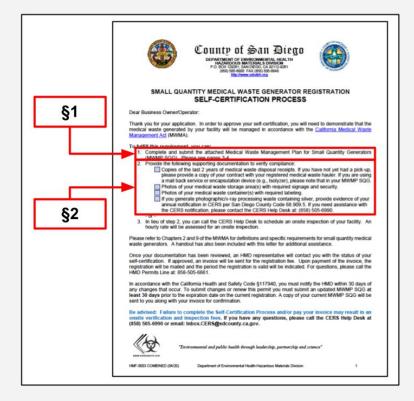


# San Diego County DEPARTMENT OF ENVIRONMENTAL HEALTH SELF-CERTIFICATION PROCESS (GUIDE)

**San Diego Medical Waste Services** has developed this guide to help our customers understand what is being asked of you in order to comply with the self-certification process.

This guide is divided up into two sections. **Section 1** of this guide will cover the first steps of self-certification, **section 2** of this guide will cover the second steps of self-certification.

- Complete and submit the attached Medical Waste Management Plan for Small Quantity Generators (MWMP SQG). Please see pages 3-4.
- Provide the following supporting documentation to verify compliance:
  - Copies of the last 2 years of medical waste disposal receipts. If you have not yet had a pick-up, please provide a copy of your contract with your registered medical waste hauler.
  - Photos of your medical waste storage area(s) with required signage and security.
  - Photos of your medical waste container(s) with required labeling.





## **Section 1**: Medical Waste Management Plan for Small Quantity Generators (Page 3)

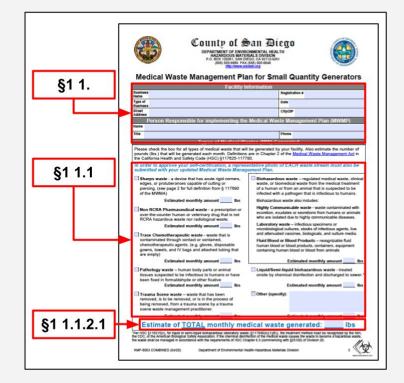
 Fill out Page 3 with all applicable information for "Facility Information" and the person at your facility responsible for implementing the Medical Waste Management Plan (MWMP) 1.1. Use the data from Section 2, Step 2 of this guide to fill o

Use the data from Section 2, Step 2 of this guide to fill out the information needed for the "Types of Medical Wastes (MW) Generated" section of the Medical Waste Management Plan for Small Quantity Generators.

1.1.1. Using the "Total Weight" column, calculate your facility's estimated total weight of medical waste generated and enter it into the "Estimate of TOTAL monthly medical waste generated:\_\_\_ lbs" section at the bottom of Page 3

1.1.2. Take the estimated total weight of medical waste generated from your facility from Section 2, Step 2.3.2 of this guide and assign each waste stream a percentage of use.

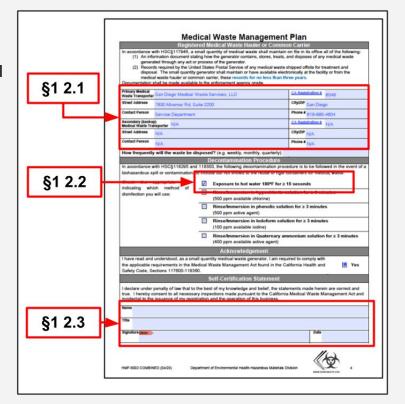
1.1.2.1.1. Take the estimated percentage of each waste stream and multiply by the total monthly medical waste generated to assign an "Estimated monthly amount" in pounds for each waste stream that your facility generates.





## **Section 1**: Medical Waste Management Plan (Page 4)

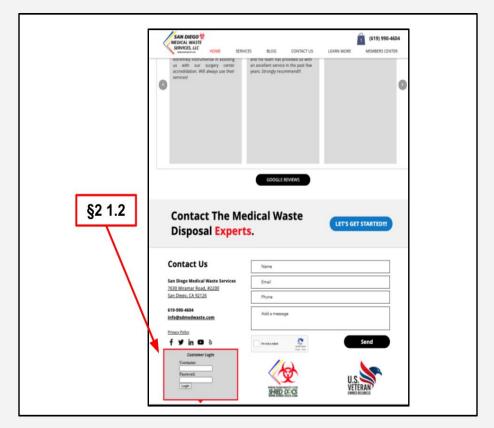
- 2. Fill out information on Page 4 as follows
  - 2.1. Registered Medical Waste Hauler or Common Carrier
    - **2.1.1. Primary Medical Waste Transporter:** San Diego Medical Waste Services, LLC
      - 2.1.1.1. Street Address: 7630 Miramar Rd. Suite 2200
      - 2.1.1.2. **City/Zip:** San Diego, CA 92126
      - 2.1.1.3. Contact Person: Service Department
      - 2.1.1.4. **CA Registration #:** 6349
    - 2.1.2. Secondary (backup) Medical Waste Transporter: "Not Applicable"
      - 2.1.2.1. Street Address: "Not Applicable"
      - 2.1.2.2. City/Zip: "Not Applicable"
      - 2.1.2.3. Contact Person: "Not Applicable"
      - 2.1.2.4. CA Registration #: "Not Applicable"
  - 2.2. Decontamination Procedure
    - 2.2.1. Check "Exposure to hot water 180°F for ≥ 15 seconds"
  - 2.3. Sign and date the "Self-Certification Statement"





## **Section 2**: Copies of the last 2 years of medical waste disposal receipts.

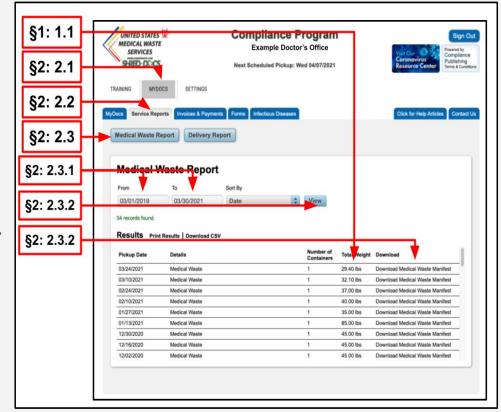
- Copies of the last 2 years of medical waste disposal receipts.
  - 1.1. Go to the "Customer Login" in the footer section (bottom) of any page on our website: https://www.sdmedwaste.com/
  - 1.2. In the red box, enter your facility's Username and Password





## **Section 2**: Copies of the last 2 years of medical waste disposal receipts.

- Once logged into the "Compliance Program"
  - 2.1. Click on the "MYDOCS" menu option
  - 2.2. Click on the "Service Reports" tab
  - 2.3. Click on the "Medical Waste Report" button
    - 2.3.1. Choose the 2 year period using the "From" and "To" dates
    - 2.3.2. Click on the "View" button
    - 2.3.3. Click on the "Download Medical Waste Manifest" to download the corresponding medical waste manifests
  - 2.4. Save each of the manifests so that you may send them (electronically or paper copy) to County of San Diego DEPARTMENT OF ENVIRONMENTAL HEALTH
    - 2.4.1. Electronically: DEH.HMDUTYEH@sdcounty.ca.gov





## **Section 2**: Photos of your medical waste storage area(s) with required signage and security.

- Photos of your medical waste storage area(s) with required signage and security.
  - 3.1. Take a picture of the "CAUTION—BIOHAZARDOUS WASTE STORAGE AREA" caution sign that has been provided to you on your initial setup.
  - 3.2. Take a picture of the Regulated Medical Waste (RMW) storage container(s) That is behind the "CAUTION—BIOHAZARDOUS WASTE STORAGE AREA" (from Section 2.1 of this guide) used at your facility.
  - 3.3. Save each of the pictures so that you may send them (electronically or paper copy) to County of San Diego DEPARTMENT OF ENVIRONMENTAL HEALTH (DEH)
    - 3.3.1. Electronically: DEH.HMDUTYEH@sdcounty.ca.gov





## **Section 2**: Photos of your medical waste container(s) with required labeling.

- 4. Photos of your medical waste container(s) with required labeling.
  - 4.1. Take a picture of the sharps containers that are being used at your facility with required Generator Labeling (Name, Address, Phone).
  - 4.2. Take a picture of the pharmaceutical waste container(s) that are being used at your facilit with required Generator Labeling (Name, Address, Phone)





## Storage requirements for designated medical waste accumulation area

- Shall be secured to prevent unauthorized access.
- Shall have warning signs in English and Spanish and be visible during daylight hours from at least 25 feet.
  - "CAUTION-BIOHAZARDOUS WASTE STORAGE AREA-UNAUTHORIZED PERSONS KEEP OUT"
  - "CUIDADO-ZONA DE RESIDUOS-BIOLOGICOS PELIGROSOS-PROHIBIDA LA ENTRADA A PERSONAS NO AUTORIZADAS"

# **CAUTION**

BIOHAZARDOUS WASTE STORAGE AREA UNAUTHORIZED PERSONS KEEP OUT

CUIDADO-ZONA DE RESIDUOS-BIOLÓGICOS PELIGROSOS PROHIBIDA LA ENTRADA A PERSONAS NO AUTORIZADAS

# **BIOHAZARD**





Scan For Service Info

San Diego Medical Waste Services, LLC



Any waste that does not make it into the medical waste container prior to our arrival may be placed into the new container for pickup on your next scheduled service day.



STEP 5



Prior to use, label each sharps container with your facility's name, address, and phone number

On your scheduled service day, we will perform a one for one exchange of your onsite regulated medical waste (RMW) and deliver any pre-ordered products (sharps containers, biohazard bags, etc).

NO Loose Sharps can be placed into this container. NO PHARMACEUTICALS can be placed into this container.



STEP 4

Continue to repeat this process during your accumulation period and prior to your scheduled service day. Sharps waste must be placed into a sharps container prior to being placed into the regulated medical waste (RMW).

> It is the generators responsibility to remove sharps containers and biohazard bags from patient rooms and to place them next to the medical waste container prior to our arrival on their scheduled service day.



-(1111)

CONTAINER

STEP 1

Place sharps containers inside of wall mounts or on countertops and line biohazard waste containers with biohazard bags.



#### THE FOLLOWING ARE NOT SHARPS WASTE

- Pharmaceuticals
- Controlled Substances
  - Chemicals

STEP 2

### Immediately after use, properly segregate waste as follows:

- Sharps Waste Container (Red/Translucent Red)
  - A device that has acute rigid corners, edges, or protuberances capable of cutting or piercing
  - Vials with NO remaining vaccine
  - Syringes (needle attached) with NO remaining vaccine

#### Biohazardous Waste Container (Lined with Biohazard Bag)

- Highly communicable waste
- Laboratory waste
- Fluid blood or blood products
- Other potentially infectious materials (OPIM)

### Pharmaceutical Waste Container (White/Blue)

- Human or veterinary drugs
- Vials with remaining pharmaceuticals
- Syringes with remaining pharmaceuticals



Once full or ready to dispose, tightly close the lid. Use locking tabs and tape when available. Place the entire sharps container in an upright position inside of the regulated medical waste (RMW) container ensuring that no needles spill out.

STEP 3

WWW.SDMEDWASTE.COM

Any waste that does not make it into the medical waste container prior to our arrival may be placed into the new container for pickup on your next scheduled service day.







STEP 1

STEP 2

Prior to use, label each pharmaceutical container with vour facility's name, address. phone number and date of first use.

On your scheduled service day, we will perform a one for one exchange of your onsite medical waste container and deliver any pre-ordered products (sharps containers, biohazard bags, etc).

NO Loose Sharps can be placed into this container. NO PHARMACEUTICALS can be placed into this container.



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STEP 4

STEP 5

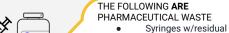
Continue to repeat this process during your accumulation period and prior to your scheduled service day. Sharps waste must be placed into sharps containers prior to being placed into the medical waste container.

> It is the generators responsibility to remove pharmaceutical containers from patient rooms and to place them next to the medical waste container prior to our arrival on their scheduled service day.



STEP 3 CONTAINER

Place pharmaceutical waste containers (white/blue) in a secure location within the immediate area of use.

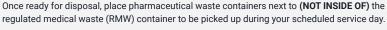


- pharmaceuticals
- Pills/Pill Bottles
- Dental Ampule
- Medication Vials
- Unused/Expired Medications
- Supplements/Vitamins

#### Immediately after use, properly segregate waste as follows:

- Sharps Container (Red/Translucent Red)
  - A device that has acute rigid corners or edges
  - Vials with NO remaining vaccine
  - Needle/Syringes with NO remaining vaccine
- Biohazardous Container (Lined with Biohazard Bag)
  - Highly Communicable waste

  - Laboratory waste
  - Fluid Blood or Blood Products
  - Other potentially infectious materials (OPIM)
  - Pharmaceutical Waste Container (White/Blue)
    - Human or veterinary drug 0
    - Vials with remaining pharmaceuticals
    - Syringes with remaining pharmaceuticals



WWW.SDMEDWASTE.COM



Sharps Waste: Any device that has acute rigid corners, edges or protuberances capable of cutting or piercing, including, but not limited to:

- Hypodermic needles
- Hypodermic needles with syringes
- Blades
- Needles with attached tubing
- Acupuncture needles
- Root canal files
- Broken glass (from health care use)
- **Pipettes**
- Blood vials

Biohazardous Waste: Also known as "Other Potentially Infectious Materials (OPIM)" is the portion of the healthcare wastestream that may be contaminated by Blood Borne Pathogens (BBP) including, but not limited to:

- Blood
- **Bodily fluids**
- Semen & vaginal secretions
- Cerebrospinal fluid
- Saliva in dental procedures
- Any body fluid that is visibly contaminated with blood



WWW.SDMEDWASTE.COM

Pharmaceutical Waste: Any prescription or over-the-counter human or veterinary drug, including, but not limited to:

- Syringes w/residual pharmaceuticals
- Pill Bottles
- Pills
- Dental Ampule
- Medication Vials
- **Unused Medications**
- **Expired Medications**
- **Dietary Supplements and Vitamins** 
  - Anything with an NDC#



## **Biohazard Containers**















